



# 21st ANNUAL COUNTRY CHRISTMAS

## HOLIDAY GIFT BAZAAR

**SATURDAY & SUNDAY, DECEMBER 9 & 10, 2017**

*2017 Food Vendor Rules, Guidelines, & Information*

**EVENT LOCATION AND HOURS** Located at Historic SPJST Lodge #1 Hall, 507 E Main Street, (4 short blocks from the Square). Hours are Saturday 10am-5pm and Sunday 10am-4pm. Merchants must be open during these times unless otherwise approved by a Chamber Representative.

**CHECK-IN and SET UP** Check-in and set up is Friday 5-9pm **OR** Saturday, 8am to 10am.

**ACCEPTABLE FOOD ITEMS\*** Specialty and holiday desserts, baked goods, snacks, drinks, treats, candy and the like. If you have any questions, please contact the Chamber. Vendors may be asked to remove unacceptable items.

**MENUS & GRILLS** No sale of alcohol. Menus **MUST** be posted clearly on professionally printed signs in Vendor booths. No menu changes or pricing changes are allowed without prior written approval. Food vendors shall mask any products not available on signs and unit, in an attractive manner. Food vendors shall be required to cover or fence any work area to prevent access to open grills.

**GRAY WATER/WATER/ICE** and water are not provided. Contact local merchants for ice. By law, all gray water must be dumped or pumped into a sewer drain (not a storm drain). Any exhibitor found pumping into/dumping onto anything other than an authorized drain will be assessed a fine and lose deposit.

**FOOD VENDOR PERMIT** The Texas Department of Health requires some food vendors to obtain permits. Please check to see if you are required to obtain a permit. Call the Texas Department of Health at (512) 834-6626 or [www.dshs.state.tx.us/fdlincense](http://www.dshs.state.tx.us/fdlincense).

**DEADLINE** Rental Form and payment will be accepted until December 5, 2017 or until there are no more available spaces. Late rental form and payments will be considered if space is available. The Chamber reserves the right to assign Merchant space based on its determination of the best interests of this event.

*FILL OUT BOTH SIDES OF BOTTOM PORTION & RETURN*

**Merchant's Name** \_\_\_\_\_

**Business Name** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_ **Sales Taxpayer #** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_ **Cell/Home Phone** \_\_\_\_\_

**Email** \_\_\_\_\_ **Website** \_\_\_\_\_

**RENTALS:** Indicate the number of items on lines.

**Indoor Space 10' x 10'**

\_\_\_\_\_ **\$115** PER SPACE does not include electrical outlet  
**\$105 PER SPACE IF PAYMENT & FORM RECEIVED/POSTMARKED ON OR BEFORE DEC 1, 2017**

\_\_\_\_\_ **\$125** PER SPACE includes 1 electrical outlet (No appliances. If an appliance is necessary, contact Liz)  
**\$115 PER SPACE IF PAYMENT & FORM RECEIVED/POSTMARKED ON OR BEFORE DEC 1, 2017**

**Outdoor Space 12' x 12'**

\_\_\_\_\_ **\$60** PER SPACE does not include electrical outlet. Vendor must supply generator if electrical is needed.  
**\$50 PER SPACE IF PAYMENT & FORM RECEIVED/POSTMARKED ON OR BEFORE DEC 1, 2017**

**Table Chair Rental**

\_\_\_\_\_ **\$7** PER 8" Table      \_\_\_\_\_ **\$3** PER folding chair

**TOTAL PAYPAL OR CHECK DUE** \_\_\_\_\_



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### 2017 Food Vendor Rules, Guidelines, & Information

**PAYMENT** A non-refundable payment by check or via [www.paypal.me/fcofc](http://www.paypal.me/fcofc), must accompany the completed rental form.

**INSUFFICIENT FUNDS** There is an additional charge of **\$50 per check** returned due to insufficient funds.

**SALES TAX** Merchants must provide their Sale's Tax number to Chamber, display their Texas Sales tax permit at event, and collect and remit sales tax on items sold. The State of Texas occasionally sends representative to Festivals to verify sales tax. The occasional sales exemptions do not apply to community-wide events produced by a third party. If you do not have a Sales Tax permit, please contact Liz Cubage at 979-877-5290 ASAP. See [www.window.state.tx.us/taxinfo/taxpubs/tx94\\_437.pdf](http://www.window.state.tx.us/taxinfo/taxpubs/tx94_437.pdf)

**CHECK-OUT** Merchants must be cleaned up and ready for check-out between 4-8pm Sunday, unless otherwise approved by the Chamber Representative. Call or text Chamber Representative Liz at 979-877-5290 when you are cleaned up and ready to check-out.

**MERCHANT PARKING** Merchants should park where directed once unloaded. Adjacent parking is available, by approval, only for those who use their vehicle/trailer for stock/supplies.

**TRASH and ITEMS Merchant must leave space as found.** NO trash or items of any kind may be left behind. Merchants are responsible to collect & properly bag and remove trash and other items within their sales location. Merchant use of trash receptacles at the Hall or surrounding the Hall during clean-up is prohibited.

**SECURITY** is provided Friday and Saturday nights. Merchants should also take proper security measures.

**CANCELLATION OF EVENT** This is a rain or shine event. Rental fees are not refundable HOWEVER in the case that the Chamber cancels this event due to circumstances outside of its control, all fees will be credited toward the next Chamber event and extended up to two years on a case by case basis.

**INFORMATION** Call or text Liz Cubage, at 979-877-5290 OR email her at [LizCubage@FayettevilleTxChamber.org](mailto:LizCubage@FayettevilleTxChamber.org). See our websites FayettevilleTxChamber.org and StayInFayetteville.com for a list of lodging, food, and other local services.

### FILL OUT BOTH SIDES OF BOTTOM PORTION & RETURN

**MAIL TO:**

Fayetteville Chamber of Commerce  
PO Box 89  
Schulenburg, TX 78956

**OR EMAIL TO:**

[LizCubage@FayettevilleTxChamber.org](mailto:LizCubage@FayettevilleTxChamber.org)

**OR DROP OFF AT:**

123 N Washington St  
Visitor Center Room (in the Old  
Bank Building on the Square)

**MAKE CHECKS PAYABLE TO FAYETTEVILLE C of C  
OR PAY VIA [WWW.PAYPAL.ME/FCOFC](http://WWW.PAYPAL.ME/FCOFC)**

**PLEASE ATTACH MENU AND PRICES OF ALL FOOD AND DRINK ITEMS  
YOU WILL BE OFFERING. SEE ACCEPTABLE FOOD ITEMS\*.**

**PLEASE ATTACH PHOTO AND DESCRIPTION OF YOUR ENTIRE SET UP**

**LIABILITY RELEASE** I received, read, and understand the Merchant Rules, Guidelines, and Information document included, and I agree to abide by it. In signing below, I assume responsibility for any liability incurred in the sale or distribution of my products. I hereby waive and release Fayetteville Chamber of Commerce, Country Christmas affiliated organizations, and their respective directors, officers, employees, volunteers, agents, contractors, and representatives of all claims from any and all actions, claims, or demands related to this event.

OFFICE USE ONLY

Booth Payment:  
Cash \$ \_\_\_\_\_  
Check # \_\_\_\_\_  
Amount \$ \_\_\_\_\_  
Date Rcvd \_\_\_\_\_

Vendor ID # \_\_\_\_\_  
Booth # \_\_\_\_\_  
# \_\_\_\_\_  
# \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_